
Company Overview

IPV Advisors Pvt. Ltd. belongs to Inflection Point Ventures group founded in 2018, which is a 28500+ strong members angel investing platform which supports new-age entrepreneurs, providing them monetary & experiential capital by connecting them with a diverse group of investors. A new investor can start with a small investment and still make a meaningful value proposition for the start-up with combined funding from various members. This facilitates Start-ups to gain funding along with access to network, guidance, and mentorship.

Company website: ipventures.in

Job Title: Sr. Associate – Finance

Location: Gurgaon

Key Responsibilities to manage the following functions:

- Periodical monitoring & reporting (Business Finance/ MIS reports/ Trackers & Compliance chart)
- Day to day operations, Monthly & Annual Accounts
- Return Filings & compliances, reply to notices with respect to Acts and Regulations including but not limited to Income Tax, GST, Company Act, LLP Act, Contract Act, Wages Act.
- Coordination and communication with cross functional teams with respect to Investor data, Investment data, business partnerships and budgeting.
- Account Reconciliations & Ledger Scrutiny.
- Receivables & Payables including statutory dues, payroll through Zoho Platform.
- Documentation
- Liaison with banks, clients, vendors, advocates, auditors, statutory authorities and other professionals in the following functional areas (end to end) but not limited to:
 1. Accounts, Internal Audit and Statutory Audit
 2. Banking
 3. Direct & Indirect Taxation, Wages Act
 4. Development of new SOPs and execution
 5. Support automation, systems initiatives (e.g., Zoho, Tally, Excel/Power Query, Fire AI, Power BI) and undertake new projects to reduce manual effort and improve reporting accuracy and turnaround time.

Key Requirements:

- CMA with 2-3 years of work experience
- Astute individual with competence to have impactful conversations (written and verbal).
- Aptitude to achieve organization's current and future goals .
- Willingness to expand horizon and be open to learn new concepts in Angel Investing etc.

What we offer

- You are a part of shaping a successful and rapidly growing Angel Investments Group in India.
- You develop your own ideas and become an essential member of the Company
- You operate within flexible structures with short response times, flat hierarchies, and motivated colleagues

Interview & Selection Process

- Primary Shortlisting by **HR**
- Psychometric Assessment
- Shortlisted Candidates – Interview (3 Rounds) with Partners of IPV

CTC can range from 6-8 LPA.

Location - Gurgaon